

End-Stage Renal Disease Quality Incentive Program (ESRD QIP)

Payment Year (PY) 2025 ESRD QIP User Interface (UI) Quick Start Guide

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Introduction

This Quick Start Guide provides the information necessary for Facility Viewers, Facility Points of Contact (POCs), and Corporate POCs to use the End-Stage Renal Disease Quality Incentive Program (ESRD QIP) UI in the ESRD Quality Reporting System (EQRS).

Background

The Centers for Medicare & Medicaid Services (CMS) established the ESRD QIP as part of Section 153(c) of The Medicare Improvements for Patients and Providers Act (MIPPA) of 2008. This legislation directs the Secretary of the Department of Health and Human Services (HHS) to establish quality incentives for facilities furnishing renal dialysis services. The law outlines certain requirements regarding the selection of measures and scoring, the identification of performance standards and performance periods, and the opportunity for facility review of scores and public reporting.

CMS administers the ESRD QIP to promote high-quality services by outpatient dialysis facilities treating patients with ESRD. The first of its kind in Medicare, this program changes the way CMS pays for the treatment of ESRD patients by linking a portion of payment directly to facilities' performance on quality care measures.

The ESRD QIP reduces payments to renal dialysis facilities that do not meet or exceed certain performance standards on applicable measures. This reduction applies to all payments for services performed by the facility receiving the reduction during the applicable payment year (PY).

The ESRD QIP scores facilities on their performance according to the measures established for the relevant PY. For clinical measures, CMS applies two scoring methods: achievement (comparing facility performance to a set of values derived from all facilities nationally) and improvement (comparing facility performance to the facility's individual performance during the prior year). For reporting measures, CMS assigns points based on whether a facility submitted the required data during the performance period. For clinical measures, CMS assigns points based on how well a facility meets clinical performance goals during the performance period.

For more information, access the ESRD QIP Technical Measures Specifications, and supporting documents via the CMS.gov website: https://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/ESRDQIP/061_TechnicalSpecifications.

Register for a New HARP Account

Note: Only one Healthcare Quality Information System (HCQIS) Access Roles and Profile (HARP) account is needed to access EQRS. Users do not need to apply for a separate HARP account to access the EQRS Patient Repository and the ESRD QIP UI.

1. Open your internet browser and go to <https://harp.cms.gov/register/profile-info>. The *Profile Information* screen displays.
2. Enter your Profile Information. The following fields are required:
 - a. First Name
 - b. Last Name
 - c. Date of Birth
 - d. Email Address
 - e. Home Address
 - f. City
 - g. State
 - h. ZIP Code
 - i. Social Security Number (SSN)
3. Click **Next**. By registering for HARP, you agree to the terms and conditions. The *Account Information* screen displays.
4. Enter a valid User ID, Password, and complete the Challenge Question fields.
5. Click **Next**. The *Remote Proofing* screen displays.
6. Answer the Remote Proofing questions.
7. Click **I'm not a robot** and click **Next**. The *Confirmation* screen displays.

Note: Access HARP training materials via <https://mycrownweb.org/harp-training/> for further details.

Request an ESRD QIP UI Role

1. Open your internet browser and go to <https://egrs.cms.gov/globalapp/>. The *EQRS Portal* sign-in screen displays.
2. Enter your HARP **Username** and **Password**.
3. Click the **Agree to our Terms and Conditions** checkbox and click **Sign In**. A two-factor authentication screen displays.
4. Click **Send code** or make the appropriate selections to receive a one-time security code.
5. Enter your security code in the **Enter Code field** and click **Verify**. The *Manage Access* screen displays.
6. Review the *My Access* section to verify that **QIP** is listed as an approved application. If **QIP** is listed, then review your access details by clicking on **View access** to review your approved roles and the organizations you have access to in the ESRD QIP UI. If **QIP** is not listed under *My Access*, proceed to the next step.
7. Click **Request access** under **Manage Access**. The *Organization Category* screen displays.
8. Select the **organization category** you want access. The screen refreshes and displays a list of applications.
9. Select **QIP** and click the **Continue** button. The *Organization Role* screen displays.
10. Search for your **organization**, select the desired **role**, and click **Add**. The screen refreshes and displays the *Review selected roles* section. Please see table below for more information on user role access:

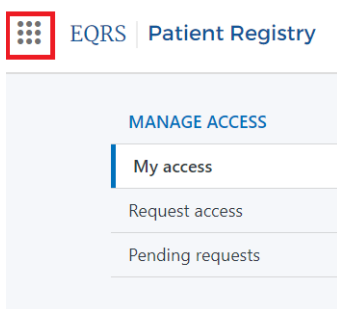
User Role	Scores and Feedback	Inquiries	Reports
Facility POC <ul style="list-style-type: none"> • A single user can be Facility POC for multiple facilities • A facility may have multiple Facility POCs 	View scores	View and submit inquiries	View and download Patient List Report (PLR), Performance Score Report (PSR), and Performance Score Certificate (PSC)
Facility Viewer <ul style="list-style-type: none"> • A facility may have multiple Facility Viewers 	View scores	View submitted inquiries	View and download PSR and PSC
Corporate POC <ul style="list-style-type: none"> • An organization may have multiple Corporate POCs 	View scores	View and submit inquiries	View and download all reports (PSR, PLR, PSC, PSSR)

11. Review the selected role and click **Submit request**. A *Submit role request* dialogue box displays.
12. Click **Yes, continue**. The system refreshes and displays a message confirming that your role request has been successfully submitted.

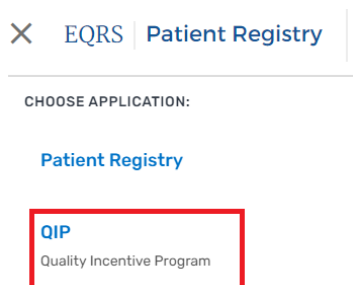
Note: An organization's Security Official reviews and approves role requests.

Access the ESRD QIP UI

1. Open your internet browser and go to <https://egrs.cms.gov/globalapp/>. The *EQRS Portal* sign-in screen displays.
2. Enter your HARP **Username** and **Password**.
3. Click the **Agree to our Terms and Conditions** checkbox and click **Sign In**. A two-factor authentication screen displays.
4. Click **Send Code** or make the appropriate selections to receive a one-time security code.
5. Enter the **security code** and click **Verify**. The *My Access* screen displays.
 - a. If *Quality Incentive Program* is **not** displayed click on the nine dots next to EQRS in the upper-left hand corner of the screen, as shown below.



- b. Under *CHOOSE APPLICATION*, select **QIP**.



- c. After selecting **QIP**, enter your **facility CMS Certification Number (CCN)**, name, or **organization**, and select **Go to QIP**.

Switch to QIP
×

Please select an organization you want to view in the QIP application:

Search by organization name, DBA name, or CMS Certification Number (CCN):

Q ABC Dialysis Center × ^

Cancel
Go to QIP >

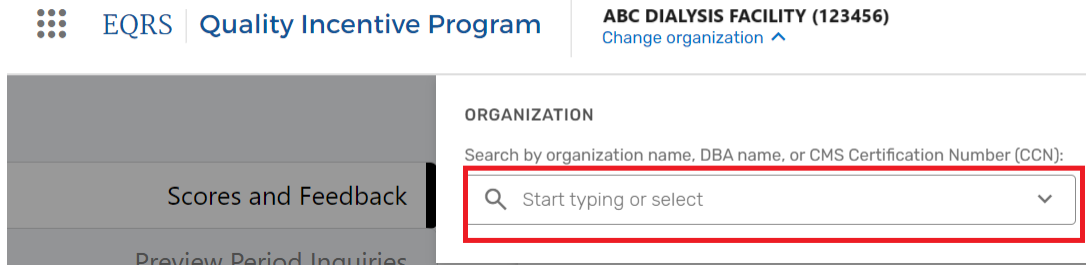
Change Organizations

1. Open your internet browser and go to <https://eqls.cms.gov/globalapp/>. The EQRS Portal sign-in screen displays.
2. Enter your HARP Username and Password.
3. Click **Change organization** below your facility name at the top of your screen, as shown below.



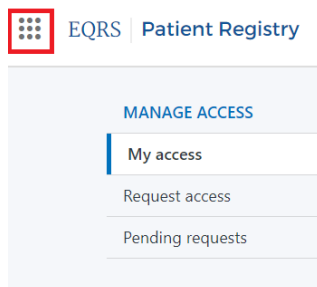
The screenshot shows the top navigation bar of the EQRS portal. On the left, there are three dots followed by 'EQRS | Quality Incentive Program'. On the right, it says 'ABC DIALYSIS FACILITY (123456)' with a 'Change organization' dropdown menu highlighted in red. Below the navigation bar, there is a 'Welcome to the ESRD Quality Incentive Program (QIP)' message and a 'Preview Period PY2025' indicator.

4. Enter your facility name or CCN:




The screenshot shows the search section of the EQRS portal. The navigation bar is the same as in the previous screenshot. Below it, there is a search box labeled 'ORGANIZATION' with the instruction 'Search by organization name, DBA name, or CMS Certification Number (CCN):'. The search input field is highlighted in red and contains the placeholder text 'Start typing or select'.

- a. If *Quality Incentive Program* is **not** displayed click on the nine dots next to EQRS in the upper-left hand corner of the screen, as shown below.



The screenshot shows the EQRS portal with the navigation bar. The 'EQRS | Patient Registry' link is highlighted in red. Below the navigation bar, there is a 'MANAGE ACCESS' section with options for 'My access', 'Request access', and 'Pending requests'.

- b. Under *CHOOSE APPLICATION*, select **QIP**.



The screenshot shows the 'CHOOSE APPLICATION:' section of the EQRS portal. The 'Patient Registry' link is highlighted in red. Below it, there is a 'QIP' application selected, with the text 'Quality Incentive Program' below it.

c. After selecting **QIP**, enter your **facility CCN, name, or organization**, and select **Go to QIP**.

Switch to QIP ×

Please select an organization you want to view in the QIP application:

Search by organization name, DBA name, or CMS Certification Number (CCN):

View Scores and Feedback as a Facility/Corporate POC or Facility Viewer

1. Once you have accessed the **QIP application**, the system defaults to the *Scores and Feedback* tab.
2. Enter or select search criterion in the *Filter Facilities* section.
 - a. Enter **Facility Name, CMS Certification Number (CCN), or Dialysis Organization**.
 - b. Select the desired **facility**.
 - c. Select **Payment Year** (Note: You can select a prior Payment Year (PY) but the system defaults to the current PY).
 - d. Click **Apply Filter**.

NOTE: Users can only view data for facilities within their purview. The radio button is automatically selected for users with purview over one facility. Users with purview over 10 or more facilities must use the *Filter Facilities* field to search for specific facilities.

3. Review the facility details in the *Runs* section.
4. Review the Total Performance Score (TPS), payment reduction percentage, facility details, and Measure Summary in the *Score Details* section.

View and Download Reports as a Facility POC or Facility Viewer

1. Once you have accessed the **QIP application**, click the *View/Download Reports* tab.
2. Select your **facility** and **payment year**.
 - e. Enter **Facility Name, CMS Certification Number (CCN), or Dialysis Organization**.
 - f. Select the desired **facility**.
 - g. Select **Payment Year** (Note: You can select a prior Payment Year (PY) but the system defaults to the current PY).
 - h. Select Period (Note: During preview period only **Preview** reports are available for the current PY)
 - i. Select **Report**, if desired.
 - j. Click **Apply Filter**.
 - k. Click the hyperlink in the *Select available reports* section to download the desired report. The downloaded report will display at the top of the screen.
 - l. Click on the downloaded report or desired action to **Open** or **Save** the file.

View and Download Reports as a Corporate POC

1. Once you have accessed the **QIP application** click the *View/Download Reports* tab.
2. Select your **facility** and **payment year**.
 - a. Single-Facility Search:
 - i. Enter **Facility Name**, **CMS Certification Number (CCN)**, or **Dialysis Organization**.
 - ii. Select the desired **facility**.
 - iii. Select **Payment Year**.
 - iv. Select **Period**.
 - v. Select **Report**, if desired.
 - vi. Click **Apply Filter**.
 - b. Organizational-Level Search:
 - i. Click the **This is an organizational-level search** checkbox.
 - ii. Select **Payment Year**.
 - iii. Select **Period**.
 - iv. Select **Network**, **State**, and/or **Report Type**.
 - v. Click **Apply Filter**.
3. Click the hyperlink in the *Select available reports* section to download the desired report. The downloaded report will display at the top of the screen.
4. Click on the downloaded report or desired action to **Open** or **Save** the file.

Save/Submit an Inquiry as a Facility POC

Inquiries can be submitted to CMS in the ESRD QIP UI annually during the preview period. The preview period is open for approximately 30 days and allows facilities to view their ESRD QIP preview period scores and reports through EQRS in the ESRD QIP UI. During this 30-day timeframe, Facility POCs can submit inquiries to CMS about their preview scores via the ESRD QIP UI. CMS will review all inquiries and adjust facility scores as needed. POCs may continue to receive responses to their inquiries via the ESRD QIP UI after the close of the preview period; however, new inquiries cannot be submitted after the preview period closes. Additional information about the ESRD QIP preview period is available on the ESRD QIP section of the QualityNet website: <https://qualitynet.cms.gov/esrd/esrdqip/reports>. The PY 2025 ESRD QIP Preview Period will open on **Monday, July 15, 2024, and close on Thursday, August 15, 2024, at 11:59 p.m. Pacific Time (PT)**.

1. Once you have accessed the QIP application, click the *Preview Period Inquiries* tab.
2. Click **Create new inquiry**.
3. Select a **facility**.

Note: Facility POCs can only submit inquiries for facilities within their purview.

4. Review the **From** field.

Note: The **From** field is automatically pre-populated with the user's information and cannot be changed.

5. Enter an **email address** in the CC line to inform an individual of the inquiry, if needed.

Note: Optional field.

6. Enter a **Subject**.

Note: Optional field but recommended. Up to 50-character limit.

7. Enter **Message**.

Note: Up to 25,000-character limit.

8. Click **Upload an attachment**, if needed.

Note: Optional.

9. Click **Save as Draft** if you need to come back and make changes or click **Send Inquiry** if you are ready to submit.

Save/Submit an Inquiry as a Corporate POC

1. Once you have accessed the **QIP application**, click the *Preview Period Inquiries* tab.
2. Click **Create new inquiry**.
Note: Corporate POCs can submit inquiries for all facilities owned by an organization within their purview.
3. Determine if this is a facility-level or organizational-level inquiry.
 - a. Facility-Level Inquiry:
 - i. Enter **Facility Name, CCN, or Dialysis Organization**.
 - ii. Select the desired **facility**.
 - b. Organizational-Level Inquiry:
 - i. Click the **This is an Organizational-level inquiry** checkbox.
4. Review the **From** field.
Note: The **From** field is automatically pre-populated with the user's information and cannot be changed.
5. Enter an **email address** in the CC line to inform an individual of the inquiry, if needed.
Note: Optional field.
6. Enter a **Subject**.
Note: Optional field but recommended. Up to 50-character limit.
7. Enter **Message**.
Note: Up to 25,000-character limit.
8. Click **Upload an attachment**, if needed.
Note: Optional field.
9. Click **Save as Draft** if you need to come back and make changes or click **Send Inquiry** if you are ready to submit.

Reply to a Message as a Facility or Corporate Point of Contact (POC)

1. Once you have accessed the **QIP application**, click the *Preview Period Inquiries* tab.
2. Enter any of the following **search criterion** under the *Filter Inquiries* section:
 - a. Facility Name, CCN, or Dialysis Organization
 - b. Inquiry ID
 - c. Inquiry Subject
 - d. Inquiry Status
 - e. Inquiry Submitted/Updated Date Range
3. Click **Apply Filter**.
4. Navigate to the *View Inquiries* section.
5. Click the **Inquiry ID** link to view message details.
6. Click **Reply to this Message**.
7. Enter **Message**.

Note: Up to 25,000-character limit.
8. Click **Upload an attachment**, if needed.

Note: Optional field.
9. Click **Save as Draft** if you need to come back and make changes or click **Send Message** if you are ready to submit.

View Previously Submitted Inquiries as a Facility or Corporate POC

1. Once you have accessed the **QIP application**, click the *Preview Period Inquiries* tab.
2. Enter any of the following **search criterion** under the *Filter Inquiries* section:
 - a. Facility Name, CCN, or Dialysis Organization
 - b. Inquiry ID
 - c. Inquiry Subject
 - d. Inquiry Status
 - e. Inquiry Submitted Date Range
3. Click **Apply Filter**.
4. Navigate to the *View Inquiries* section.
5. Click the **Inquiry ID** link to view message details.

Acronyms

Acronym	Description
CCN	Centers for Medicare & Medicaid Services Certification Number
CMS	Centers for Medicare & Medicaid Services
EQRS	End-Stage Renal Disease Quality Reporting System
ESRD	End-Stage Renal Disease
QIP	Quality Incentive Program
HARP	Healthcare Quality Information System Access Roles and Profile
HCQIS	Healthcare Quality Information System
HHS	Department of Health and Human Services
MIPPA	Medicare Improvements for Patients and Providers Act
POC	Point of Contact
PT	Pacific Time
PY	Payment Year
TPS	Total Performance Score
UI	User Interface